

CENTURY 21[®]

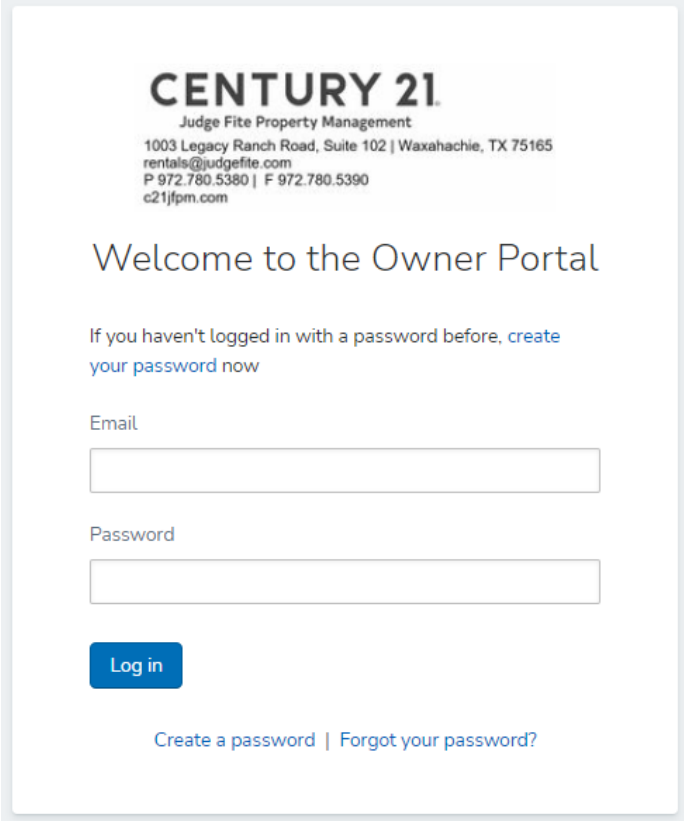
Judge Fite Property Management

Activate Your Owner Portal

Visit www.c21jfpm.com, select Owners, Owner Portal.

Instructions

- Enter your email address (where you received the announcement) then click 'Sign up' to send yourself an activation email. Please note that the email address must be the one you provided to us.
- Check your inbox for the activation email. Click the 'Confirm my Email' link in that email to land on the Owner Portal login page.
- Create a strong password then click 'Create an account'.
- Your Owner Portal is now active. Create a bookmark or shortcut for this login page so you can get to it quickly in the future.



The screenshot shows the login page for the Century 21 Judge Fite Property Management Owner Portal. At the top, the Century 21 logo is displayed above the company name and address: 1003 Legacy Ranch Road, Suite 102 | Waxahachie, TX 75165. Below this, contact information is listed: rentals@judgefite.com, P 972.780.5380 | F 972.780.5390, and c21jfpm.com. The main heading is 'Welcome to the Owner Portal'. A link 'create your password now' is provided for new users. There are input fields for 'Email' and 'Password'. A blue 'Log in' button is located below the password field. At the bottom, there are links for 'Create a password' and 'Forgot your password?'.

Make a Contribution

Make secure monetary contributions via credit card, debit card or eCheck (ACH) to the property of your choice. You'll always see the Contributions tab, but may not be able to make Contributions. It is up to your property manager whether to provide this service. Owners can contribute up to \$15,000 per contribution.

- eCheck (ACH) – an online fee applies
- Credit or Debit Card – an online fee applies and is based on your contribution amount.

- eCheck (ACH) - Owner contributions made via eCheck in the Owner Portal before 1:00 pm EST will be received in your bank account on the same day. Note, not all banks participate in same-day ACH at this time, so it is recommended to contact your bank for more details.
- Credit or Debit Card - Owner Contributions made via credit or debit card are processed within 3-5 business days according to industry standards.

Instructions

- Click the 'Transactions' tab, then click the 'Make a Contribution' button.
- Select a property, enter an amount, select your payment method, then click 'Continue'
- Enter your bank account or payment card details, then click 'Continue'
- Review your payment information for accuracy, then click 'Submit.'
- You'll land on a 'success' page if your payment is successfully submitted. You'll also receive a confirmation email which you can print for your records.

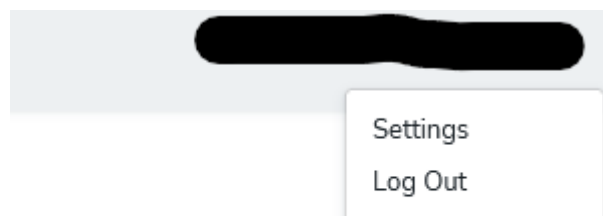
Need to stop your payment? Please contact your bank or card institution. Neither your property manager or AppFolio have the authority stop the payment on your behalf.

How will this show up on my bank statement? If you paid via eCheck or by credit or debit card, the contribution and fee are processed as separate transactions.

Change Your Password

Change the password for your Owner Portal at any time.

- Click the 'Settings' link under your email at the top right, then click 'Change Password.'
- Type your current password, create a new password, then click 'Update.'
- The next time you log in, you'll use your new password.



STATEMENTS

TRANSACTIONS

DOCUMENTS

Change Password

Current password

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New password

Confirm new password

Update

Additional Payment Options

- Check, Money Order, Cashier's Check or Bank Check sent to us via US Mail. Please make sure that you note the property address on the check. Mail to 1003 Legacy Ranch Road Suite 102, Waxahachie, TX 75165
- Pay through Paylease.Com: There is a 3% fee.